**Pre-Decision Package Initiative Template**

To facilitate the development of decision package proposals for the 2021-23 biennium, please use the following template to outline the initiative you are proposing. It is not expected that the initiative will be a fully developed proposal at this point, so estimates are expected, but excessive detail is not.

Title: Click here to enter text.

Initiative Description, including statement of purpose and anticipated outcomes:

Click here to enter text.

How does the initiative align with Western’s [strategic plan](https://provost.wwu.edu/files/Strategic%20Plan/final%20strategic%20plan.pdf) and [core themes](https://provost.wwu.edu/strategic-plan)?

Click here to enter text.

How does the initiative fit with the unit’s strategic priorities?

Click here to enter text.

What elements of the initiative make it, in your opinion, an attractive decision package proposal for external funding? Please refer to the Decision Package Proposal Criteria document below.

Click here to enter text.

What resources (positions, space, operating costs) are needed to implement this initiative? Please break down into the following categories:

1. Number and type of positions;
2. Space needs beyond what the unit already has (including renovation needs);
3. Recurring (ongoing) costs;
4. Nonrecurring (one-time), non-capital costs.

Click here to enter text.

**2021-23 Biennium – “Decision Package” Proposal Criteria**

For possible submission to the State for the 2021-23 biennial operating budget, Western Washington University will consider “Decision Package” proposals. These may include multiple funding sources (state allocation, self-sustaining funding models, fundraising, etc.). Proposals will be expected to meet, as thoroughly as possible, the following criteria.

1. The proposal aligns well with the *Western Washington University Strategic Plan* and unit strategic plans.

a. degree to which the project helps WWU fulfill its mission

b. degree to which the project applies current WWU strengths to meet State need

c. project breadth is such that it covers multiple objectives

2. The project is of significant size and scope.

a. project is beyond the funding capability of the planning unit or division

b. Need and expected outcomes are clearly identified and articulated and impact of the project is measurable.

c. Scope is relatively large.

3. The proposal addresses both capability and capacity.

a. extent to which the project leverages current WWU capabilities

b. extent to which the project builds needed capacity at WWU

4. The project is reasonably fundable via State appropriation or some combination of sources including but not limited to those listed above.